



**RURAL MUNICIPALITY OF MONTCALM**

**BY-LAW NO. 846/23**

Being a by-law of the Rural Municipality of Montcalm to establish fees under the jurisdiction of *The Municipal Act, The Planning Act and the Freedom of Information and Protection of Privacy Act*

**WHEREAS**, subsection 232(2) of *The Municipal Act* S.M. 1996, c. P58 M225 states in part as follows:

- “232(2) Without limiting the generality of subsection (1), a council may in a by-law passed under this Division
- (d) establish fees or other charges for services, activities or things provided or done by the municipality or for the use of property under the ownership, direction, management or control of the municipality;
  - (e) subject to the regulations, provided for a system of licenses, permits, approvals, including any or all of the following:
    - (i) establishing fees, and terms for payment of fees, for inspections, licenses, permits and approvals, including fees related to recovering the cost of regulation”

**AND WHEREAS** the Montcalm Building By-Law No. 817/20 adopts the Manitoba Building Code as required by *The Buildings and Mobile Homes Act* and applies to administration and enforcement in the design, construction, erection, placement and occupancy of new buildings, and the alteration, reconstruction, demolition, removal, relocation, occupancy and change in occupancy of existing buildings and any requirements that are necessary to correct unsafe conditions in existing buildings;

**AND WHEREAS** section 82 of the Regulations under *The Freedom of Information and Protection of Privacy Act* provides for and establish fees for search, preparation, copying and delivery services;

**AND WHEREAS**, the Municipal Council of the Rural Municipality of Montcalm deems it expedient and in the best interests of the Municipality to charge for applications and appropriate fees for services provided by the Municipality;

**NOW THEREFORE BE IT RESOLVED** that the Municipal Council of the Rural Municipality of Montcalm enacts in Open Council assembled as follows:

1. THAT fees for certain services and applications is established as set out in attached Schedule "A", which Schedule may be revised from time to time.
2. THAT the making of an application and/or payment of fees do not constitute or imply any approvals by Council.
3. THAT By-Law No. 816/20 be and is hereby rescinded.

4. THAT in the event of a conflicting by-law setting rates, the most recent by-law shall take precedence.
5. THAT this by-law shall take force and effect upon third reading.

DONE AND PASSED as a by-law of the Rural Municipality of Montcalm at Letellier in the Province of Manitoba this 17 day of May, 2023.

**RURAL MUNICIPALITY OF  
MONTCALM**

  
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Reeve – Paul Gilmore

  
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CAO – Jolene Bird, CMMA

Read a first time this 19 day of April, A.D. 2023

Read a second time this 17 day of May, A.D. 2023

Read a third time and passed this 17 day of May, A.D. 2023

**SCHEDULE "A" TO BY-LAW NO. 816/20**

**A) FINANCE AND ADMINISTRATION**

A1.	Tax Certificate per Roll Number	\$30.00
A2.	Amounts Transferred to Taxes Utility and Accounts Receivable amounts that are transferred to property tax bill will incur an administration fee for each occurrence.	\$25.00
A3.	Tax Sale Administration	\$50.00
A4.	Zoning Memorandum(Compliance) <i>To identify the current zoning applicable to the property and structures. A current (within 5 years) certified Survey Certificate must accompany the application and shall be an original of copy certified by a Manitoba legal land surveyor.</i>	\$150.00
	Zoning Letter <i>Confirming zoning or land use history for a specific property</i>	40.00
A5.	Variation Orders	\$200.00
A6.	Minor Variation Orders (<10% of regulations)	\$100.00
A7.	Conditional Use Orders	\$200.00
A8.	Rezoning Amendments	\$500.00 plus legal and administration costs
A9.	Encroachment Agreements	Actual Legal & Office Admin Costs
A10.	Civic Addressing Replacement Fee	\$50.00
A11.	Photocopying a) Single Sided b) Double Sided	\$0.30 cents \$0.50 cents
A12.	Faxing Services Per Page a) Sending - <20 pages b) Sending - >20 pages c) Receiving	\$0.15 per page \$0.10 per page \$0.30 per page
A13.	Laminating	\$2.00 per page
A14.	Returned/NSF Cheques	\$40.00
A15.	Property Ownership Maps a) Regular Maps b) Laminated Maps	\$30.00 plus GST \$35.00 plus GST

A16.	Office Rental Space	Subject to Agreement
A17.	Council Chamber Rental	\$100.00 Per Day \$20.00 per hour Minimum Charge 2 hours \$30.00 Per Day Virtual Meeting Equipment \$20.00 Per Day Audio Visual Equipment
A18.	Raffle License	1% of Prize(s) Value Minimum Charge \$5.00
A16.	Peddler's Business License	\$25.00 Per Day

**SCHEDULE "A" TO BY-LAW NO. 816/20**

**B) TRANSPORTATION SERVICES**

B1(A)	<p>Rate Within LUD of St. Jean (per hour):</p> <ul style="list-style-type: none"> <li>a) Grader – Summer \$339.30</li> <li>b) Grader – Winter w/ plow \$404.45</li> <li>c) Tractor \$151.00</li> <li>d) Tractor w/ mower \$207.00</li> <li>e) Tractor w/ snowblower \$173.65</li> <li>f) Excavator w/ bucket \$262.80</li> <li>g) 3 Ton Truck - Peterbilt \$127.00</li> <li>h) Skid Steer with tracks \$140.40</li> <li>i) Trailers - \$18.00</li> <li>j) 2004 Ford F-150 - \$70.00</li> <li>k) 2010 Ford F-150 - \$70.00</li> <li>l) 2016 Dodge 1500 - \$70.00</li> <li>m) 2017 Chevrolet Silverado 2500 - \$76.00</li> <li>n) Valley Weed ATV - \$51.00</li> <li>o) Miscellaneous Labour \$60.00</li> <li>p) Other</li> </ul>	<p>50% of MHCA Equipment Rates (per hour)</p> <ul style="list-style-type: none"> <li>\$169.65</li> <li>\$202.23</li> <li>\$75.50</li> <li>\$103.50</li> <li>\$86.83</li> <li>\$131.40</li> <li>\$63.50</li> <li>\$70.20</li> <li>\$9.00</li> <li>\$35.00 + \$52.00 (operator cost) = \$87.00</li> <li>\$35.00 + \$52.00 (operator cost) = \$87.00</li> <li>\$35.00 + \$52.00 (operator cost) = \$87.00</li> <li>\$38.00 + \$52.00 (operator cost) = \$90.00</li> <li>\$25.50</li> <li>\$30.00</li> <li>As determined by Public Works Manager</li> </ul>
B1(B)	<p>Rate Within LUD of St. Jean (per hour) Overtime Rate</p> <ul style="list-style-type: none"> <li>a) Grader – Summer \$339.30</li> <li>b) Grader – Winter w/ plow \$404.45</li> <li>c) Tractor \$151.00</li> <li>d) Tractor w/ mower \$207.00</li> <li>e) Tractor w/ snowblower \$173.65</li> <li>f) Excavator w/ bucket \$262.80</li> <li>g) 3 Ton Truck - Peterbilt \$127.00</li> <li>h) Skid Steer with tracks \$140.40</li> <li>i) Trailers - \$18.00</li> <li>j) 2004 Ford F-150 - \$70.00</li> <li>k) 2010 Ford F-150 - \$70.00</li> <li>l) 2016 Dodge 1500 - \$70.00</li> <li>m) 2017 Chevrolet Silverado 2500 - \$76.00</li> <li>n) Valley Weed ATV - \$51.00</li> <li>o) Miscellaneous Labour \$60.00</li> <li>p) Other</li> </ul>	<p>50% MHCA Equipment Rates (per hour) + Overtime Rate</p> <ul style="list-style-type: none"> <li>\$199.65</li> <li>\$232.23</li> <li>\$105.50</li> <li>\$133.50</li> <li>\$116.83</li> <li>\$161.40</li> <li>\$93.50</li> <li>\$100.20</li> <li>\$39.00</li> <li>\$35.00 + \$82.00 (operator cost) = \$117.00</li> <li>\$35.00 + \$82.00 (operator cost) = \$117.00</li> <li>\$35.00 + \$82.00 (operator cost) = \$117.00</li> <li>\$38.00 + \$82.00 (operator cost) = \$120.00</li> <li>\$55.50</li> <li>\$60.00</li> <li>As determined by Public Works Manager</li> </ul>
B1(C)	<p>Rate Within LUD of St. Jean (per hour) Sundays and Holidays Rate</p> <ul style="list-style-type: none"> <li>a) Grader – Summer \$339.30</li> <li>b) Grader – Winter w/ plow \$404.45</li> <li>c) Tractor \$151.00</li> <li>d) Tractor w/ mower \$207.00</li> <li>e) Tractor w/ snowblower \$173.65</li> </ul>	<p>50% MHCA Equipment Rates (per hour) + Sundays and Holiday Rate</p> <ul style="list-style-type: none"> <li>\$229.65</li> <li>\$262.23</li> <li>\$81.50</li> <li>\$163.50</li> <li>\$146.83</li> </ul>

	<ul style="list-style-type: none"> <li>f) Excavator w/ bucket \$262.80</li> <li>g) 3 Ton Truck - Peterbilt \$127.00</li> <li>h) Skid Steer with tracks \$140.40</li> <li>i) Trailers - \$18.00</li> <li>j) 2004 Ford F-150 - \$70.00</li> <li>k) 2010 Ford F-150 - \$70.00</li> <li>l) 2016 Dodge 1500 - \$70.00</li> <li>m) 2017 Chevrolet Silverado 2500 - \$76.00</li> <li>n) Valley Weed ATV - \$51.00</li> <li>o) Miscellaneous Labour \$60.00</li> <li>p) Other</li> </ul>	<ul style="list-style-type: none"> <li>\$191.40</li> <li>\$123.50</li> <li>\$130.20</li> <li>\$69.00</li> <li>\$35.00 + \$114.00(operator cost) = \$149.00</li> <li>\$35.00 + \$114.00 (operator cost) = \$149.00</li> <li>\$35.00 + \$114.00 (operator cost) = \$149.00</li> <li>\$38.00 + \$114.00 (operator cost) = \$152.00</li> <li>\$85.50</li> <li>\$90.00</li> <li>As determined by Public Works Manager</li> </ul>
B2.	<p>Custom Work (Ratepayers):</p> <ul style="list-style-type: none"> <li>a) Grader – Summer \$339.30</li> <li>b) Grader – Winter w/ plow \$404.45</li> <li>c) Tractor \$151.00</li> <li>d) Tractor w/ mower \$207.00</li> <li>e) Tractor w/ snowblower \$173.65</li> <li>f) Excavator w/ bucket \$262.80</li> <li>g) 3 Ton Truck - Peterbilt \$127.00</li> <li>h) Skid Steer with tracks \$140.40</li> <li>i) Trailers - \$18.00</li> <li>j) 2004 Ford F-150 - \$70.00</li> <li>k) 2010 Ford F-150 - \$70.00</li> <li>l) 2016 Dodge 1500 - \$70.00</li> <li>m) 2017 Chevrolet Silverado 2500 - \$76.00</li> <li>n) Valley Weed ATV - \$51.00</li> <li>o) Miscellaneous Labour \$60.00</li> <li>p) Other</li> </ul>	<ul style="list-style-type: none"> <li>75% of MHCA Equipment Rates (per hour)</li> <li>\$254.48</li> <li>\$303.34</li> <li>\$113.25</li> <li>\$155.25</li> <li>\$130.24</li> <li>\$197.10</li> <li>\$95.25</li> <li>\$105.30</li> <li>\$13.50</li> <li>\$52.50 + \$52.00 (operator cost) = \$104.50</li> <li>\$52.50 + \$52.00 (operator cost) = \$104.50</li> <li>\$52.50 + \$52.00 (operator cost) = \$104.50</li> <li>\$57.00 + \$52.00 (operator cost) = \$104.50</li> <li>\$38.25</li> <li>\$45.00</li> <li>As determined by Public Works Manager</li> </ul>
B3.	<p>Waste Disposal Grounds Work</p> <ul style="list-style-type: none"> <li>a) Grader – Summer \$339.30</li> <li>b) Grader – Winter w/ plow \$404.45</li> <li>c) Tractor \$151.00</li> <li>d) Tractor w/ mower \$207.00</li> <li>e) Tractor w/ snowblower \$173.65</li> <li>f) Excavator w/ bucket \$262.80</li> <li>g) 3 Ton Truck - Peterbilt \$127.00</li> <li>h) Skid Steer with tracks \$140.40</li> <li>i) Trailers - \$18.00</li> <li>j) 2004 Ford F-150 - \$70.00</li> <li>k) 2010 Ford F-150 - \$70.00</li> <li>l) 2016 Dodge 1500 - \$70.00</li> <li>m) 2017 Chevrolet Silverado 2500 - \$76.00</li> <li>n) Valley Weed ATV - \$51.00</li> <li>o) Miscellaneous Labour \$60.00</li> <li>p) Other</li> </ul>	<ul style="list-style-type: none"> <li>50% of MHCA Equipment Rates (per hour)</li> <li>\$169.65</li> <li>\$202.23</li> <li>\$75.50</li> <li>\$103.50</li> <li>\$86.83</li> <li>\$131.40</li> <li>\$63.50</li> <li>\$70.20</li> <li>\$9.00</li> <li>\$35.00 + \$52.00 (operator cost) = \$87.00</li> <li>\$35.00 + \$52.00 (operator cost) = \$87.00</li> <li>\$35.00 + \$52.00 (operator cost) = \$87.00</li> <li>\$38.00 + \$52.00 (operator cost) = \$90.00</li> <li>\$25.50</li> <li>\$30.00</li> <li>As determined by Public Works Manager</li> </ul>

B4.	<p>Custom Work for Province of Manitoba</p> <p>a) All Municipal Equipment</p>	<p>As per the Current MHCA Equipment Rental Rates</p>
B5.	<p>Rental of Other Equipment:</p> <p>a) Metal Detector (no employee)</p> <p>b) Metal Detector (with employee)</p> <p>c) Skunk Trap</p> <p>d) Post Hole Auger</p> <p>e) Pull Behind Packer</p> <p>f) Sanding Truck</p> <p>g) Flood Response Trailer</p>	<p>\$10/ Day</p> <p>\$30/Hour (min \$15)</p> <p>\$25 Deposit + \$2/day (min 5 days)</p> <p>\$100 Deposit + \$20/day (no fuel supplied)</p> <p>\$100 Deposit + \$20/day</p> <p>only during emergencies and the discretion of the Public Works Manager</p>

B6.	<p>Culverts:</p> <p>a) New Culverts</p> <p>b) Used Culverts</p> <p>c) New Coupler</p> <p>d) Used Coupler</p>	<p>Cost + 15%</p> <p>50% cost of new culvert</p> <p>Cost + 15%</p> <p>50% cost of new coupler</p>
B7.	Dust Control Application on Roads	Cost of Product and Water Application
B8.	Aggregate Fees:	See By-Law 780/17
B9.	<p>Nuisance Ground Fees</p> <p>Monday to Friday – 8:00 AM to 4:00 PM - when facility closed</p> <p>a) Minimum fee (covers first half hour) \$75.00</p> <p>b) Additional half hour costs \$50.00</p> <p>Monday to Friday Evenings – 4:00 PM to 8:00 PM and Saturdays - when facility closed</p> <p>a) Minimum fee (covers first half hour) \$150.00</p> <p>b) Additional half hour costs \$100.00</p> <p>Sundays and Holidays</p> <p>a) Minimum fee (covers first half hour) \$250.00</p> <p>b) Additional half hour costs \$175.00</p>	



**SCHEDULE "A" TO BY-LAW NO. 816/20**

**C) BUILDING INSPECTION PERMITS AND OTHER MISCELLANEOUS FEES**

C1.	<p>Building Inspection Permits  a) Building Permit</p> <ol style="list-style-type: none"> <li>1) House – 1st level/attached garage/addition</li> <li>2) House – 2<sup>nd</sup> level</li> <li>3) Basement</li> <li>4) Detached Garage or accessory building over 784 sq ft</li> <li>5) Commercial Buildings</li> <li>6) Open deck/pool deck</li> <li>7) Enclosed deck</li> <li>8) Shed/accessory building under 784 sq ft</li> <li>9) Mobile home/RTM home</li> <li>10) Cement/concrete slab</li> <li>11) Temporary building</li> <li>12) Other – as determined by inspector</li> </ol>	<p>\$0.35 Cents Per Square Foot  Minimum \$275.00</p> <p>\$0.30 Per Square Foot</p> <p>\$0.25 Per Square Foot</p> <p>\$0.25 Per Square Foot  Minimum \$200.00</p> <p>\$0.50 Per Square Foot  Minimum \$500.00</p> <p>\$0.25 Per Square Foot</p> <p>\$0.25 per square foot  Minimum \$200.00</p> <p>\$0.25 per square foot  Minimum \$100.00</p> <p>\$0.35 per square foot  Minimum \$275.00</p> <p>\$100.00</p> <p>\$100.00</p> <p>As determined by inspector</p>
C2.	<p>Building Inspection Permits  b) Plumbing Permit</p> <ol style="list-style-type: none"> <li>1) Single Family – up to 3 inspections</li> <li>2) Single Family – additional inspections</li> <li>3) Multi Family – up to 3 inspections</li> <li>4) Multi Family – additional inspections</li> <li>5) Commercial – up to 3 inspections</li> <li>6) Commercial – additional inspections</li> </ol>	<p>\$175.00</p> <p>\$75.00 each</p> <p>\$125 per unit</p> <p>\$75 per unit/per inspection</p> <p>\$300.00</p> <p>\$100.00 each</p>

C3.	Building Inspection Permits c) Demolition Permit 1) Residential 2) Commercial/other	\$75.00 \$100.00
C4.	Building Inspection Permits d) Renovation Permit 1) Non-structural and over \$10,000 value 2) Structural	\$150.00 \$200.00
C5.	Building Inspection Permits e) Other Permits 1) Sign permits 2) Above ground pools/hot tubs/fish ponds 3) Inground pools 4) Fence permits 5) Farm development permit 6) Development permit 7) Development permit – commercial	\$100.00 \$100.00 \$125.00 \$50.00 \$100.00 \$100.00 \$250.00
C6.	Building Inspection Permits f) Fees 1) Development agreement fee 2) Administration fee 3) Building pre-inspection fee 4) Progress inspection fee for financial institution 5) Occupancy permit fee (when required) 6) Mileage rate fee 7) After hours inspection fee	\$500.00 plus costs 5% minimum \$25.00 on all permits \$200.00 flat fee plus mileage/ minimum \$200 \$100.00 \$100.00 Current rate as set by by-law \$100.00 per hour plus mileage
C7.	Building Inspection Permits g) Deposits 1) Refundable sidewalk & boulevard damage 2) Refundable lot grading (residential)	\$250.00 \$500.00

	3) Refundable lot grading (commercial)	\$1,000.00
	4) Refundable building permit (residential)	\$500.00
	5) Refundable building permit (commercial)	\$1,000.00
C8.	<p>Building Inspection Permits</p> <p>h) Penalties</p> <p>1) Damage to sidewalk and/or boulevard</p> <p>2) Lot grading correction or compliance</p> <p>3) Penalty charge occupying building prior to occupancy permit being granted</p> <p>4) Penalty charge if passed interim occupancy permit deadline date</p> <p>5) Penalty charge if not finished construction within 3 years</p> <p>6) Missed inspections</p> <p>7) Permit/application applied for after use or construction has commenced</p>	<p>Actual cost to repair</p> <p>Actual cost to repair/complete</p> <p>Residential – Per unit occupied \$200.00 per week or portion of. Commercial \$400.00 per week or portion of.</p> <p>\$20.00 per day</p> <p>\$20.00 per month</p> <p>\$50.00</p> <p>2 X fee</p>
C9.	<p>Storage of Vehicles:</p> <p>a) Contravention of By-Law</p> <p>b) Removal of Vehicle</p> <p>c) Storage of Vehicle</p> <p>d) Destruction of Vehicle</p>	<p>\$50.00 Fine/\$10.00 Per Subsequent Day to a Maximum of 14 Days</p> <p>\$100.00 Per Vehicle</p> <p>\$10.00 Per Day Per Vehicle</p> <p>\$200.00 Per Vehicle plus actual costs incurred</p>
C10.	Unsightly Property	\$1,000.00 Maximum Fine Plus Actual Costs of Improvements
C11.	<p>Dog Control</p> <p>a) Dog Licenses</p> <p>b) Contravention of By-Law</p> <p>c) Impoundment, Treatment, Exam</p>	<p>\$10.00 Neutered, \$20.00 Not Neutered</p> <p>\$20.00 First Offence, \$30.00 Second and Subsequent Offences</p> <p>Actual Costs</p>
C12.	<p>Connection Fees for Water Service:</p> <p>All areas are the same cost. Water service agreement must be in place prior to connection. See Policy P.W. – 029 Water</p>	\$4000.00 plus actual installation costs.

	Connection Policy for details and agreement.	
C13.	Curb Gate Valve Opening/Closing	\$30.00 Per Occurrence

**SCHEDULE "A" TO BY-LAW NO. 816/20**

**D) TIPPING FEES AT RM NUISANCE GROUND LOCATIONS**

<p>D1.</p>	<p><b>RESIDENTIAL TIPPING FEES</b>                  All tipping fees are invoiced and can be paid at the RM office or through online banking.                  No cash payments will be accepted at the transfer station facility. Facility is open to RM residents and businesses only.</p> <ul style="list-style-type: none"> <li>a) Rural Household – up to 4 bags</li> <li>b) Car or Van or small utility trailer</li> <li>c) Pick-up Truck or equivalent sized trailer</li> <li>d) Single Axle Truck</li> <li>e) 3 Ton Truck or Equivalent Tandem Axle Trailer</li> <li>f) Tandem Axle Truck</li> <li>g) Semi-Truck End Dump</li> <li>h) Shingles – from residential property or small farm</li> <li>i) Passenger Tires – ON RIM</li> <li>j) Tractor or Oversize Tires – ON RIM</li> <li>k) Clean Burnable</li> <li>l) Auto Batteries</li> <li>m) Mattress/Box Spring or Sofa Chair – EACH</li> <li>n) Fridge/Freezer/AC/Water Coolers – non-decommissioned – EACH</li> <li>o) Propane Tanks</li> <li>p) Electronic Recyclables</li> <li>q) Household Recycling</li> <li>r) AG Containers – triple rinsed</li> </ul>	<p>Shingles must be “clean” and contain no roof paper or construction debris – only shingles and roofing nails will be accepted.</p> <ul style="list-style-type: none"> <li>FREE</li> <li>\$10.00</li> <li>\$20.00</li> <li>\$50.00</li> <li>\$100.00</li> <li>\$150.00</li> <li>\$200.00</li> <li>\$50.00</li> <li>\$5.00</li> <li>\$10.00</li> <li>FREE</li> <li>FREE</li> <li>\$35.00</li> <li>\$30.00</li> <li>FREE</li> <li>FREE</li> <li>FREE</li> <li>FREE</li> <li>FREE</li> </ul>
<p>D2.</p>	<p><b>COMMERCIAL TIPPING FEES</b>                  All tipping fees are invoiced and can be paid at the RM office or through online banking.                  No cash payments will be accepted at the transfer station facility.                  Facility is open to RM residents and businesses only.</p> <ul style="list-style-type: none"> <li>a) Car or Van or small utility trailer</li> <li>b) Pick-up Truck or equivalent sized</li> </ul>	<ul style="list-style-type: none"> <li>\$15.00</li> <li>\$40.00</li> </ul>

	trailer	
c)	Single Axle Truck	\$100.00
d)	3 Ton Truck or Equivalent Tandem Axle Trailer	\$200.00
e)	Tandem Axle Truck	\$300.00
f)	Semi-Truck End Dump	\$400.00
g)	Shingles – from commercial property or large farm	\$200.00
h)	Passenger Tires – ON RIM	\$5.00
i)	Tractor or Oversize Tires – ON RIM	\$10.00
j)	Clean Burnable	FREE
k)	Auto Batteries	FREE
l)	Mattress/Box Spring or Sofa Chair – EACH	\$35.00
m)	Fridge/Freezer/AC/Water Coolers – non-decommissioned – EACH	\$30.00
n)	Propane Tanks	FREE
o)	Electronic Recyclables	FREE
p)	Household Recycling	FREE
q)	AG Containers – triple rinsed	FREE