

**Municipality of Emerson-Franklin  
Rural Municipality of Montcalm  
Town of Morris**

**Building Inspector**

The Municipalities of Emerson-Franklin, Montcalm and the Town of Morris are looking for an experienced, solution-oriented individual to fill the contract position of **Building Inspector for the 3 municipalities**.

Reporting to the CAO's, the Building Inspector will review and approve building permits, inspect and complete reports on construction, alterations, repairs or renovations to ensure compliance with the approved construction plans, Manitoba Building Code, the Development Plans and Building By-laws and any applicable municipal by-laws.

Qualifications:

The successful applicant must have:

- Minimum Grade 12 high school diploma or equivalent
- Minimum 5 years' broad experience in the construction industry
- A valid Class 5 driver's license and access to a vehicle
- A desire and willingness to obtain further education and training as needed for the role (by-law enforcement, residential Part 9 and commercial part 3 building inspection, etc.)
- A familiarity with administration and enforcement of development plans, zoning by-laws, building by-laws and municipal by-laws
- A demonstrated ability to work effectively with the public, primarily with contractors, trades and engineers
- A Demonstrated ability to read and interpret building plans and specifications; prepare legible, concise and accurate reports, correspondence and sketches
- Ability to work independently with minimal supervision, as well as within a team

The following experience and qualifications will be considered assets for this position:

- Completion of building inspection certificate training courses recognized by the Manitoba Building Officials' Association (MBOA)

Please submit your resume and cover letter detailing how your experience and qualifications meet the requirements. The position will remain open until the appropriate candidate is selected. We thank all that apply however, only candidates selected for an interview will be contacted. Candidates being considered will be required to undergo a Criminal Record Check. Compensation will be dependent on experience and qualifications and negotiated as part of the contract position.

**For a complete job description or to apply (submit resume and cover letter), to Hiring Committee: Email: [info@townofmorris.ca](mailto:info@townofmorris.ca) or in person at any of the municipal offices. 204-746-8675**



**MORRIS**  
Home of the Manitoba Stampede

